

GLENWYCK FARMS HOMEOWNERS ASSOCIATION

Managed by SBB Management Company, AAMC®
8360 LBJ Freeway, Suite 300
Dallas, Texas 75243
Dallas Office (972) 960-2800 Keller Office (817) 482-1547
Fax (817) 431-6412

Notice mailed to all owners/members of record via email and USPS on June 2, 2016.

NOTICE OF ANNUAL MEETING

The Annual Meeting of the Glenwyck Farms Homeowners Association will be held at the Marriott Solana, 1301 Solana Blvd., Westlake, Texas, (5 Village Circle) at 6:00 p.m. on Thursday, June 30, 2016. Meeting will be in the Living Room/Lounge area.

A SOCIAL GATHERING OF OWNERS WILL BE HELD DIRECTLY FOLLOWING THE MEETING.

The agenda for the meeting is set forth below. The presence of Owners is required in order to approve an amendment which would remove a critical impediment from one of the governing documents. Currently, any amendment to the Glenwyck Farms Declaration of Covenants, Conditions & Restrictions (CC&Rs) requires the notarized signatures of Owners to be valid. This requirement is extremely restrictive and not the usual protocol for most Homeowners Associations. The Board of Directors is asking for your support in amending the CC&Rs to remove this requirement. Anyone that has not signed their ballot can do so at the meeting a notary will be present.

The agenda for the meeting will consist of the following items and the transaction of such other business as may properly come before the meeting:

Welcome
Status of Amendment Change (Mentioned Above)
2015 Year in Review & Update Regarding Westlake Items
Financial Review
2016 Plans/Updates
Question & Answer Session
Election of three (3) Board Members

Anyone interested in serving on the Board should complete a Candidacy Form and return it to SBB Management Company by June 28, 2016 at 5:00 pm. Nominations will also be taken from the floor at the actual meeting.

**PLEASE COMPLETE, SIGN AND DATE THE ENCLOSED PROXY AND RETURN IT PROMPTLY EITHER:
BY FAX TO (817) 431-6412 OR VIA USPS TO:
SBB MANAGEMENT COMPANY
1670 KELLER PARKWAY, SUITE 110
KELLER, TX 76248.**

A proxy is written authorization for another to act on your behalf. It is used to establish a quorum (the number of members necessary to conduct an official meeting). It also gives the individual to whom it is assigned the authority to vote on your behalf in your absence. A vote cast by proxy is not valid to amend the CC&Rs without the Owner's notarized signature.

You are encouraged to attend the meeting in person even if you have previously signed and mailed in your proxy. In the event that you do attend, your proxy will be returned to you when you sign in.

Thank you in advance for your participation in this extremely important meeting process.

By Order of the Board of Directors,

Lora Compton, Sr. Manager
SBB Management Company

Enclosures

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2016 ANNUAL MEETING PROXY

The 2016 Annual Meeting of the Members has been called for the Glenwyck Farms Homeowners Association and will be held at 6:00 p.m. on Thursday, June 30, 2016 at 1301 Solana Blvd. (5 Village Circle), Westlake, Texas 76262.

This proxy grants _____ (You may leave this space blank - **do NOT** fill in your own name!) the authority and power to act on my behalf and to cast the vote for (fill in your house number and street address) _____ located in Westlake, Texas at 76262.

(If no name is filled in above, this proxy will go to the Chairperson of the meeting)

Further, the holder of this proxy has discretion to cast votes towards all items of business as may properly come before the Association at the 2016 Annual Meeting.

All votes cast will be for candidates listed on the ballot at the actual meeting and/or as written in from floor nominations.

Signed, the _____ day of _____, 2016.

Homeowner Name: _____

Homeowner Address: _____

Homeowner Signature: _____

This revocable proxy shall be valid for the 2016 Annual Meeting and any adjournment(s), postponement(s), re-scheduling(s), or other call(s) thereof. This proxy will remain valid until December 31, 2016.

Should the Owner/Member of this proxy attend the meeting in person, this proxy will become null and void and will be returned to the Owner.

(This section to be completed by Management Company Representative ONLY)

Proxy received on _____. Owner did _____ did not attend _____ the Annual Meeting on June 30, 2016.

RETURN THIS FORM BY MAIL (USPS or electronic delivery) OR FAX TO: SBB MANAGEMENT COMPANY

ATTN: Lora Compton, L.Compton@sbbmanagement.com

1670 KELLER PARKWAY, SUITE 110, KELLER, TX 76248 ~ Fax (817)-431-6412

Glenwyck Farms Homeowners Association

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DECLARATION OF CANDIDACY: BOARD OF DIRECTORS

NAME: _____

ADDRESS: _____

PHONE: (Home) _____ (Work) _____

E-MAIL: _____

Brief Personal Information: (family members, interests, education, etc.)

Experience/Qualifications: (Employment history, prior experience in a Homeowners Association, Committee or Board of Directors, etc.)

Why are you interested in serving?

(Interest in neighborhood, improvements, visions for the community)

Are there any commitments in the way of travel, employment schedule that will hinder your regular attendance/participation in daytime/evening meetings?

RETURN THIS FORM BY MAIL (USPS or electronic delivery) BY June 28, 2016.

OR FAX TO:

SBB MANAGEMENT COMPANY ATTN: Lora Compton at L.Compton@sbbmanagement.com

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